

Minutes of a Special Meeting
Of the Vestry
Of St. James's Episcopal Church, Richmond
February 3, 2009

A special meeting of the vestry of St. James's Episcopal Church, called by the Rector, was held on February 3, 2009, pursuant to proper notice of time and place. Vestry members attending were Mr. Dick Bennett, Mr. Ron Cain, Mrs. Ruth Ellett, Ms. Althea Frederick, Mr. Bill Gregory, Dr. Read McGehee, Mrs. Cary Milley, Mr. Thayer Montague, Mrs. Beth Moore, Mr. Jay Patton, Mrs. Ann Rawls, Mr. Pierce Rucker, Mrs. Jennifer Sisk, Mrs. Bobbie Smith, and Mrs. Stevie McFadden Toepke. Mrs. Mary Waller Fergusson, Mrs. Pam Goggins, and Mr. Scott Ukrop were absent. Also attending was the Rev. Randolph Hollerith, Ms. Frances Caldwell, and Mrs. Anita Lisk. Mr. Hollerith served as chairman, with Mrs. Lisk serving as secretary.

The meeting was called to order at 5:05 p.m. with a prayer. On a motion made, seconded and unanimously approved, the agenda was adopted.

FACILITIES REPORT

Mr. Rucker recommended that old safety valves be replaced at a cost of no more than \$2400. All approved.

Mr. Rucker expressed his appreciation of John Mavromatis' assistance during Mr. Rucker's term as Junior Warden.

FINANCE REPORT

Mrs. Rawls distributed the Annual Budget Summary and detailed Income & Expenses report and reviewed the income and expenses by line item, explaining the increases and decreases for each line in comparison to last year.

Mrs. Rawls further explained that, though budgets are typically crafted to project slightly more income than pledges in hand, the income in this budget is based on actual pledges, as the Finance committee agreed to take a safe approach in determining income because of the current economic climate. Ms. Caldwell reported that, since this budget was created, additional pledges have been received.

Mr. Hollerith and Mr. Rucker both commended Mrs. Rawls for her extensive time and effort and financial leadership in shaping the budget, and Mr. Hollerith thanked all the members of the Finance and Executive committees for all their hard work.

The 2009 budget, as presented by the Finance committee, was seconded and unanimously adopted.

Designated Plate Offerings

The following designated plate offerings were proposed for 2009:

Diocese of Jerusalem	January 11	for refugees and wounded from the fighting in Gaza
Children's Center	February 22	Children's Center Sunday
VTS, Yale and General	April 12	Easter (\$1,000.00 max.)
Bishop Johnston's Discretionary Fund	May 17	Bishop's visitation – Confirmation & Baptisms
Central Virginia Foodbank	November 27	Thanksgiving Day
Children's Center	December 24	Christmas Eve 4:00 p.m. service

On a motion made and seconded, the proposed designated plate offerings were approved.

VESTRY RETREAT

Mr. Hollerith reviewed the logistics for the upcoming Vestry retreat. The retreat will be in two parts. The first will be on Saturday morning, February 21, from 9:00 a.m. until noon in the Parkinson Room, followed by lunch in Gibson Hall, to discuss goals and objectives for the coming year. The second part will be in the afternoon on Saturday, February 28, from 2:00 until 4:00 p.m. in the Parkinson Room, concluding with Eucharist in the chapel. Br. Curtis Almquist, Superior of the Society of St. John the Evangelist, will work with the Vestry on spiritual leadership.

There being no further business the meeting was adjourned at 5:45 p.m. with a blessing by Mr. Hollerith.

Anita Lisk
Clerk

Approved:

Rev. Randolph Marshall Hollerith
Rector

Ruth Modlin Ellett
Senior Warden